# **Postgraduate Education Officer Report**

## January

#### Training

- Attended a summit on sustainability.
- Took part in Queen's Global Leadership Programme.

### Academic Reps

- The planning of the academic reps summit that will be taking place at the beginning of February, with guest speakers and a chance for our reps to network with each other.
- A catch up with certain schools reviewing the rep system and ways we can improve going forward.

#### **Committees**

- Graduation review task and finish group. Discussions centred around the presentations of parchments and the operation of new gowns and hoods.
- Academic year review meeting shaping up the structure that will be taken forward to academic council.
- Meeting with the Dean of the Graduate School regarding the review and changes that can be made.
- Gave an update at the EPS PGT Directors' Group around the successes of student voice that have already taken place this year and the upcoming elections and opportunities.
- Another task and finish group surrounding digitally enhanced learning (lecture recording) and the progress of the pilot stages.

#### Other

- Final meet of the staff excellence awards panel deciding the winners for each award.
- Held the Russell Group conference, hosting over 70 sabbatical officers and staff members.
- STAND Festival promoting the successes of our swap shop and informing students how they can make use of this.
- Met with the survey team in preparations for upcoming student surveys as well as the structuring of the new placement survey.
- Assisted SU volunteer for homework club training for volunteers.
- Meeting four of the Students' Council bringing discussions surrounding the strategic plan.